**SKYE Club Facilitator Working Hours: Per Month and Per Year**

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| **Working hours of a SKYE Club Facilitator** | | | |
| **Working months per SKYE Facilitator per year** | **Weeks per year** | | |
| Number of weeks per year | 52 |  | |
| Annual leave weeks | 4 |  | |
| Number of working weeks per year | 48 |  | |
| Number of weeks in non-SKYE Club activities; ADP and WV activities, Training etc. | 4 |  | |
| **Total number of weeks on core SKYE Club activities** | 44 |  | |
| Average number of weeks per month | 4 |  | |
| **Average number of working months per year on SKYE Club activities** | **10** |  | |
| Average number of working days per month | 20 |  | |
| **Activity breakdown for SKYE Club Facilitator - days per month** | **Hours or Days per Week**  **AND Days per Month** | | |
| Promotion of the project and building community trust; Networking, Partner and Government engagement | 2 hours a week | | 1 day/ month |
| Coaching SKYE Club Leaders | 1.6 days a week or 2-4 hours a day on coaching calls | | 6.5 days/ month |
| Coaching/ Monitoring Visits with SKYE Clubs | 1 day a week | | 4 days/ month |
| Planning and organising monthly SKYE Club Leaders Meetings | 4 hours divided over a month | | 0.5 days/ month |
| Planning and organising training/ motivational events for SKYE Club Leaders | 1.2 days every three months | | 0.4 days/ month |
| Supporting SKYE Clubs to hold learning events | 2 days every 3 months | | 0.6 days/ month |
| Facilitate links: support SKYE Clubs to organise exposure visits, events and hold  'master classes with guest speakers' | 4 hours a week | | 2 days/ month |
| Facilitate SKYE Club Leaders and youth to connect over social media (across country and internationally) | 2 hour a week | | 1 day/ month |
| Admin, monitoring, other | 1 day a week | | 4 days/ month |
| **TOTAL** | **20 days** | | |
| **Activity breakdown for SKYE Club Facilitator - days per year** | **Days per year** | | |
| Promotion of the project; Networking, Partner and Government engagement | 10 |  | |
| Coaching SKYE Club Leaders | 65 |  | |
| Coaching/ Monitoring Visits with SKYE Clubs | 40 |  | |
| Planning and organising monthly SKYE Club Leaders Meetings | 5 |  | |
| Planning and organising training/ motivational events for SKYE Club Leaders | 4 |  | |
| Supporting SKYE Clubs to hold learning events | 6 |  | |
| Facilitate links: support SKYE Clubs to organise exposure visits, events and hold  'master classes with guest speakers' | 20 |  | |
| Facilitate SKYE Club Leaders and youth to connect over social media (across country and internationally) | 10 |  | |
| Admin, monitoring, other | 40 |  | |
| **TOTAL** | **200** | | |