QUALITATIVE REPORT – LOCAL COACHES

**What is the point of this document?** This is a document meant to help your national IMPACT Project Director collect data about how IMPACT is going across the country. Your role in this data collection is to give that person an accurate sense of “the numbers”. That’s the point of this document – it’s a working document, and doesn’t need to be formal.

**Who should use this document?** IMPACT Club Facilitators

**Who will I need to consult to fill in this document?** You will need to consult the club leaders you work with – by talking with them, visiting their club meetings, etc. You do not need to fill in a separate document for each club, but be sure to represent each of the clubs you coach in your responses to this report. To fill in this document you will also rely on your own observations and any notes you have made on the Coaching Guide.

**What is the point of this document?** This document is meant to provide you and your Project Director with helpful insights into the realities of each club you coach, in a way that quantitative data cannot explain. It’s really meant to help your Project Director understand the situation on the ground in your IMPACT clubs, so that he/she can understand and help address your concerns, observations, and needs.

**How often should this document be filled in?** Every six months, or more often if your Project Director requests it.

**Who should receive this document?** Please email the completed document to your Project Director.

Clubs described in this report (include name of club, leaders’ names, and location of clubs): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Success Stories & Testimonials**

1. What are two or three success stories or testimonials from IMPACT leaders, participants, and/or community beneficiaries? Please include them here or attach them separately.
2. What learning or life transformation have you (or your leaders or local coaches) witnessed in the members of your IMPACT clubs?

**Community Service-Learning Projects**

1. What are two or three community service-learning projects which have been implemented by your clubs in the past six months? (Please attach project templates/summaries and photos for those projects, here or separately.)
2. Are your clubs receiving seed money from your organization for service-learning projects? How much? How is it being received?
3. What is the average budget for your clubs’ community service-learning projects? What sources of funding have they found in the community?
4. How are local communities responding to the IMPACT clubs’ service-learning projects? Are they getting involved?
5. Are the IMPACT members motivated and engaged in writing the projects?

**General Status of IMPACT**

1. What challenges have your clubs encountered so far? Why have these challenges emerged? How do you think these challenges can be overcome?
2. What do you and/or your clubs like about IMPACT?
3. What do you and/or your clubs *not* like about IMPACT?
4. How visible is IMPACT in the community? Have IMPACT clubs or projects appeared in the media? (If so, please attach a few examples.)
5. Are clubs, in general, using the following tools? Why or why not? What is your impression of the relevance/usefulness of each of the following tools for this club? How do they need to be adapted?
* IMPACT curriculum

(Active Citizenship, Employability, Social Entrepreneurship, Leadership)

* Games & stories
* IMPACT Journal
* IMPACT Passport
1. Are leaders holding evaluation meetings after the completion of service-learning projects? How are IMPACT members responding to these evaluation meetings? Are the members evaluating their own individual growth and learning, as well as the club’s performance in general?

**Training & Coaching Needs**

1. What additional training do the leaders need (identified by the leaders themselves and/or by you as an IMPACT Club Facilitators)?
2. What coaching or additional support would *you* appreciate from other IMPACT Club Facilitators, the Project Director and/or World Vision?
3. Is your communication with other IMPACT Club Facilitators, the Project Director and/or World Vision staff useful and appropriate (please consider the frequency, relevance of communication, etc.)?
4. Do all your clubs have available and sufficient resources (curriculum, journals, physical meeting space, etc…)?
5. Any other general comments/questions/concerns?